Terrace Road Primary School

How we use your information……



Sometimes the School will need to know some things about you, like your name, your birthday and where you live.

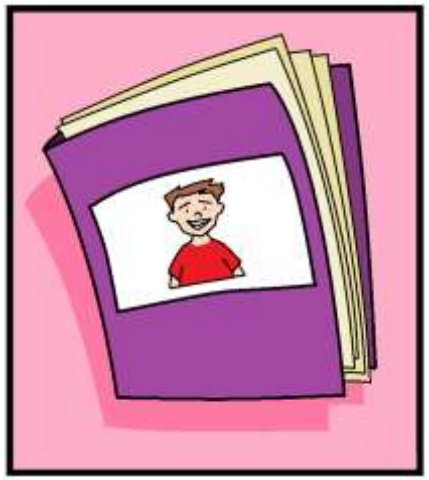
We need to know this as it helps us to give you the things that you need to do the best in school and make sure that you grow up fit and healthy.



We write about how you are doing in school on computer and on paper. Only certain people are allowed to see things that have been written about you.

If we find someone tries to look at what is written about you without permission, they can get into serious trouble.

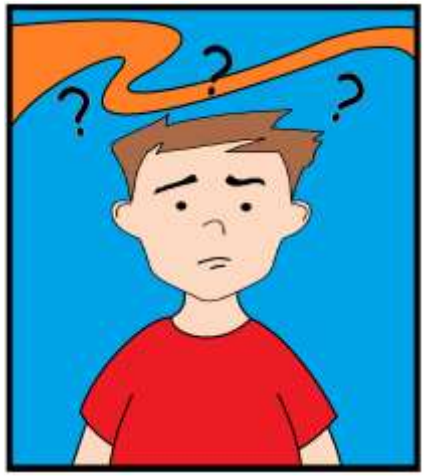
We will only keep what we've written for as long as we are allowed to.



Sometimes, we might have to share what we've written about you with other people.

This might be because things have been very hard for you and we might need to ask extra people to help you.

The people we share information with will keep it as safe as the school does.



If you ever want to ask some questions about what we are writing about you, please speak to your teacher.